

Master's Level Mental Health Intern Position Description

Job Summary:

1. Diagnose and treat mental and emotional disorders, whether cognitive, affective, or behavioral, within the context of individual health or marriage and family systems in an outpatient setting. Apply psycho-therapeutic and/or family systems theories and techniques in the delivery of services to individuals, couples, and families for the purpose of treating such diagnosed nervous and mental disorders.
2. Perform on-site clinical counseling services to patients of Arise Counseling Service, LLC, as scheduled, and in accordance with company policies.
3. Regular and reliable attendance and timely arrival to work are required.
4. Respond to clients' requests for service or calls within 24 hours whether such requests are made in person, by phone, voicemail, etc., or through the Arise Counseling Service, LLC website. Respond to such requests by meeting, evaluating, and providing services to such patients.
5. Communicate with a client's treatment team (i.e., PCP, psychiatrist, school, etc.) as necessary.
6. Timely complete written records for each patient including, but not limited to: intake notes, progress notes, treatment plans, termination notes, contract notes, and other forms or documents which may be needed or required from time to time by Arise Counseling Service, LLC or third parties in conjunction with the treatment of the clients' within a timely fashion. Keep clients' files accurate and up to date.
7. Attend mandatory staff meetings and training as directed by Arise Counseling Service.
8. Conduct and regulate counseling services in a professional manner so as to maintain and increase the goodwill and reputation of Arise Counseling Service, LLC. Be respectful of and cooperative and collaborative with co-workers.
9. Other duties which may be assigned by Arise Counseling Service, LLC .

Qualifications

Master's Level Mental Health Intern must meet the following requirements:

- Have relevant experience within the mental health community.
- Have computer skills, and the ability to master EHR software.
- Qualify as a Mental Health Intern, as described in these rules.
- Receive clinical supervision that documents progress towards certification and recertification on a weekly bases that is provided by Arise Counseling Service
- Mental Health Intern (MHI) program staff shall:
 - Be currently enrolled in a graduate program for a master's degree in psychology, social work, or related field of behavioral science;
 - Have a collaborative educational agreement between the Division certified provider and the graduate program for the student;
 - Demonstrate cultural responsiveness, effective communication and competence in care coordination, development of working alliances with individuals, inter- and intra-agency collaboration, and the rendering of services and supports within their scope and in accordance with the service plan, including transition planning; and
 - Work within the scope of practice and competencies identified by collaborative educational agreement and the policies and procedures for the credentialing of clinical staff as established by the provider and the graduate program;
- Student Intern program staff shall:

- Be currently enrolled in a CACREP Accredited educational program for an undergraduate degree in a behavioral health field; or
- Have a collaborative education agreement between the Division certified provider and the educational institute for the student;
- Work within the scope of practice and competencies identified by the collaborative educational agreement and the policies and procedures for the credentialing of clinical staff as established by the provider; and
- Intern program staff shall:
 - Render services and supports under the direct supervision of a qualified supervisor employed by the provider of services, within the scope of practice and competencies identified by the collaborative educational agreement, and within the policies and procedures for the credentialing of program staff as established by the provider;
 - Be working towards obtaining a behavioral health credential;
 - Receive, at a minimum, weekly individual supervision by a qualified clinical supervisor employed by the provider of services; and
 - Demonstrate cultural responsiveness, effective communication and competence in care coordination, development of working alliances with individuals, inter-and intra-agency collaboration, and the rendering of services and supports within their scope and in accordance with the service plan, including transition planning.

Hours

Hours will be determined by the requirements of the university, need of the student, and availability at Arise Counseling Service. Interns typically have up to 10 direct contact hours per week. .

Benefits:

- Therapists have a comfortable and beautifully designed office space, professional consultation, and opportunities for training.
- We offer professional development training as it is available to the organization
- We offer a team environment that enriches the student's internship experience